Horizons' Lifestyle and Education Team
Cascade Cultural Arts Center

VENDOR CONTRACT

2024 WCM Interactive Arts Festival

Saturday, June 22, 2024, from 11:00a.m.-5:00 p.m. at Armstrong Park in Cascade, Idaho. Please check the type of booth you are applying for:

- ○ Food Vendor
- ○ Art Vendor
- ○ Non-Profit (no charge)
- ○ Educational Booth (no charge)

Please complete the info. below:

_____
Name of Business

_____
Name of Contact Person

_____
Mailing Address

_____
City/State/Zip Code

_____
Phone

_____
Email Address

To maintain the quality of the art booths, vendors need to ensure that art being sold is of workmanship/handmade quality. No commercial booths will be allowed.

This festival is focused on getting people inspired by the arts. Please demo your craft, have a-hands-on experience available for people to try, and/or have a handout about your craft for them to take home when they visit your booth.

Please describe the item/s that you will be selling/demonstrating:

_____

_____

_____

Vendor Spaces:
Indicate # of 12'x12' booth spaces needed _____
Electrical outlet needed? Y____N____
Access to water? Y____N____

The sharing of booths is not permitted. Vendors must provide their own tables, chairs, display items, and protection from inclement weather.

Price for booth space for art/food vendors:
$35.00 for 12'x12' space.
# of booth spaces x $35.00 = $_____
Check or cash only. Checks are payable to Horizons'.

Event seller information:
Attach copy of your seller's permit. You are responsible for your own sales tax reporting.
A Cascade City Local Option Tax of 1% will be collected at the event. You will receive a voucher that will be collected along with your payment at the end of the day.

Space assignments: Event organizers will assign spaces for vendors on a first come, first serve basis using the date the contract and payment are received. Special requests will be considered, but not guaranteed.

Special requests:

_____

_____

_____

If you can help advertise the event, please check the box. We will send you the promotional flyer to print out and display.

- ○ Yes, I can help promote the event.

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Vendor Set-up and Tear-down:
Vendors may set up their booth on the morning of the event between 8:00 a.m. and 10:00 p.m. If you need to set up your booth the evening before, special arrangements need to be made with event organizers. Vendors should be prepared to fully stock their booth for the entire event. **Vendors can tear down their booths at 5:00 p.m.** Vendors are required to clean up all debris from their booth space before they leave.

Liability:
Vendor agrees to indemnify and hold harmless Horizons' Lifestyle and Education Team and the City of Cascade, its employees and officers, from claims arising out of their participation in the 2024 WCMIAF event. Horizons' nor the City will be liable for injuries to, or loss or damage to the property of, the vendor, its employees, agents, guests, or attendees, arising out of the 2024 event, including but not limited to injuries, losses, or damage due to theft, vandalism, fire, smoke, water from any source, electric failure, or defects in booths, tents, or other equipment. Such indemnification shall include, but shall not be limited to, indemnification for all legal fees and costs that may be incurred by Horizons' or the City of Cascade in connection with the defense of any claim brought by any third party relating to or arising from the event that is the subject of this agreement or in connection with the Horizons' enforcement of this provision.

Cancellation:
Vendor payments are non-refundable. Should Horizons' find it necessary to cancel, Horizons' agrees to refund all money paid by the vendor within 30 days of such cancellation.

Additional Rules and Procedures:
Booths must be staffed by vendors at all times. No smoking is allowed inside event areas. Horizons' reserves the right to remove any vendor or participant from the 2024 event and suspend future participation for unacceptable behavior and/or non-compliance with the rules and procedures as outlined in this contract. Items sold that may cause injury to participants (i.e., items with sharp or pointed edges) should be wrapped before leaving the vendor's booth.

VENDOR CONTRACT

Continued…

By signing this contract, the undersigned warrants that vendor has read its terms and agrees to be bound thereby including the fact that vendor payments are not refundable.

_____
Signature of Participant

_____
Printed Name

_____
Date

_____
Signature of Horizons' Representative

_____
Date

Please return the following:
1) Completed contract (keep a copy for your records)
2) Copy of seller's permit
3) Payment (check payable to Horizons')

Mail to:
Horizons'
c/o Shauna Arnold
P.O. Box 401
Cascade, ID 83611

Or drop off at Arnold Aviation in an envelope marked Horizons' c/o Shauna Arnold.

Registration Deadline:
Monday, June 10, 2024

Directions:
Armstrong Park is located next to the American Legion off SH55. Turn east onto Mill Street and turn south onto Front Street.

Parking:
Once your booth is set up, please park in designated parking area located in the east parking area at the American Legion.